

Working Group for Public Services, Facilities, Buildings and Safety Element

Thursday, April 12, 2012

12:00 p.m. to 1:30 p.m.

Flagstaff City Hall, Staff Conference Room

1. Introductions

2. Purpose of Working Group Meetings

- a. Fire Department: outline edit
 - i. Review of Kristin Smith suggested condensed, outline

Notes: STAFF received, reviewed and presented the proposed outline. The Working Group's general opinion was the condensed version was an improvement. Based upon the outline a draft of text will be created.

- b. Goals and Policy
 - i. Purpose
 - 1. Confirm conceptual, draft goals for theme and associate policies
 - a. Municipal Resiliency and Preparedness Initiative
Presenter: Stephanie Smith of Sustainability Specialist
Purpose: Understand background for potential inclusion of goal theme and associate policies

NOTES: Stephanie Smith presented the background information for the *Municipal Resiliency and Preparedness Initiative* that reviewed 115 city operations in respect to impacts by natural hazards.

Steve Kotch, Deputy Chief, commented he was pleased with the report and direction as the greatest threat to Public Safety comes from natural hazards. Second, Mr. Kotch recommended and emphasized that there be standardized terminology throughout the document. There may be confusion using terms such as 'artificial' vs. 'human caused' vs 'natural caused'.

After further discussion, Stephanie Smith will edit the submitted draft and clarify goals and policies based upon the examples provided to and reviewed by the Working Group.

Bob Caravona briefly reviewed Packet 2 to show inclusion of the Fire Department's edit outline as submitted by Kristin Smith.

Bob Caravona reviewed and reminded the Working Group of the process leading to the proposed, draft goals and policies

- b. Goal theme and policies –
Purpose: adequate themes and policies?

Notes: Bob Caravona reviewed and reminded the Working Group of the process leading to the proposed, draft goals and policies. The process included: 1. The critiques of existing goals of policies by the Working Group; 2. Editing the existing goals and policies based upon the Working Group's critique; 3. Reviewing Model Goals and Policies from four other jurisdictions; 4. Per CAC member's recommendation, create themes to organize goals; 5. Utilizing the 4 themes/goals, staff populating the goals with recommended policies and strategies.

The Working Group reviewed each submitted goal and policy to provide recommendation.

Theme: Sustainable and equitable facilities

Goal 1 (WG Suggested modification) Sustainable public facilities and services will be provided in an efficient, equitable and effective manner

- A. ***Policy CFS1.1 (WG suggested modification)***—Assess and require adequate public facilities and services to ensure timely improvements and coverage which is responsive to the community needs

Strategies:

1. Master plans, area plans, functional plans and capital improvements shall be coordinated.
2. Utilize the Regional Plan's maps and plans, master plans, functional plans and environmental analysis to identify primary and secondary impacts to service extensions, siting and the timing of capital projects.
3. Demonstrate fiscal balance between provision of service to new areas and renovating service in existing neighborhoods
4. Tailor service delivery programs based on local area requirements, such as elderly recreation, children's services, libraries reflecting community and service area needs, crime deterrents or other specific purposes

B. **Policy CFS1.2 (suggested modification)**— New Developments shall pay its fair share toward the cost of additional capital improvements, infrastructure and public service needs created by the development.

C. **Policy CFS1.4 (suggested modification)**— Implement Capital Improvements Program to fulfill the vision of the Regional Plan

Strategies:

1. Coordinate capital improvements with utility providers for shared improvements opportunities during construction
2. Schedule and stage public works project to reduce inconvenience to the public, residents and business

D. **Policy CFS1.3 (WG suggested modification)**—For a satisfactory level of quality, quantity and dependability of services, encourage cooperation and functionality between government jurisdictions, agencies, non-profit and private service providers.

Strategies:

1. Franchise agreement negotiation/renewals should add a provision to include infrastructure planning.

NOTES: Move Policy CFS1.3 to GOAL 2

E. **Policy:** Encourage the integration of public service centers

Strategies:

1. Create a functional plans for Facilities

F. The Flagstaff region will continue to protect its unique, forested mountain character through quality design and development both in the private and public realms—streets, civic buildings, public spaces and commercial development.

Policy CD2.3—Support Enhanced Civic Design consistent with the Community Character Element and design regulations and guidelines.

Theme: *Regional infrastructure coordination*

Goal 2: Pursue regional coordination in planning and implementing regional infrastructure systems public agencies and private providers

(Working group question: Could this be eliminated? Policy D. CFS1.3 nearly states the same idea but within a policy.)

NOTES: Insert -Policy CFS1.3

Theme: Emergency Response and public Safety

Goal 4: Ensure the provision of adequate emergency response and public safety services including police, fire and ambulance service.

NOTES: Suggested edits: Goal 4: Ensure the provision of adequate emergency response and public safety services including police, fire, medical and ambulance transport service.

Discussion occurred about transport and ambulatory services in respect to City response.

1. **Policy:** Maintain high quality and efficiency in police and fire services to the extent that is consistent with policies and finances of the City.

NOTES: Suggested edits: Policy: Maintain high quality and efficiency in police, fire and emergency services to the extent that is consistent with operational policies and City and County resources as directed by elected officials.

~~2.~~

~~**Policy: Maintain high quality and efficiency in fire, hazardous materials, and medical services.**~~

~~**NOTES: Redundant of goal. Remove.**~~

~~3.~~

~~4.~~ **3.Policy:** City of Flagstaff fire stations to be located within the prescribed response time from new and existing development as determined by the Flagstaff Fire Department's "Community Fire Protection Analysis".

~~5.~~ ~~4.~~ **Policy:** County fire stations to be located within a prescribed response time as determined by the Ponderosa Fire Advisory Council.

NOTES: COMBINE POLICIES 3 AND 4 ABOVE.

~~6.~~ ~~5.~~ **POLICY: CREATE A POLICY WITH IMPACT OF POLICE RESPONSE TIME.**

Theme: Resiliency Planning in facilities and operations

NOTES: Stephanie Smith to resubmit this Theme, Goal and Policies using similar format, style and language.

Goal: All government operations will work to prepare for natural and artificial hazards.

- A. Policy 1: Ensure adequate water resources and protect watershed health to meet our organizational and community needs.
- B. Policy 2: Build, maintain and operate safe infrastructure.
- C. Policy 3: Provide land use planning and decisions that are sustainable under uncertain future scenarios.

- D. Policy 4: Ensure continued sustainable economic development.
- E. Policy 5: Maintain safe, effective mobility in and to the region.
- F. Policy 6: Effectively manage emergencies and ensure public health and safety.
- G. Policy 7: Integrate sustainability principles and planning into all aspects of government operations.

Goal Theme: Hazards? (Question to WG: New goal theme or incorporate into resiliency?)

Policy8 (goal theme: Hazards?) : Maintain measures to protect life and property in natural hazard areas and human built environments

a. Policy NCR1.5—Address Natural Hazard Areas

Strategy:

- 1 Assess associated risk with natural and human-caused hazard.**
- 2. Mitigate the impacts of natural and human-caused hazards**

b. Policy NCR1.8—Address Hazardous Materials Disposal and Reduction

Strategy

- 1. Develop plans, programs, and incentives for the safe disposal and reduction of hazardous materials**

c. Policy NCR1.16—Identify Natural Hazardous Areas and Control Development

d. Policy NCR1.17—Address Flood Hazards

e. Policy NCR1.19—Create a “FireWise” Community

e. NOTES: combine into Resiliency.

Theme: Education

Goal 4A: Actively coordinate with local school districts, charter schools and institutions of higher learning in the planning, construction and rehabilitation of facilities and supporting infrastructure.

NOTES: suggested edits: Actively coordinate with local school districts, charter schools and institutions of higher learning in the planning, construction, OPERATIONS and rehabilitation of facilities and supporting infrastructure.

THIS MAY BE A POLICY AND ALL COULD BE MOVED TO GOAL 2: REGIONAL INFRASTRUCTURE COORDINATION.

CONCERNS WITH THE TERM “SUPPORT”. DON’T WANT IT TO MEAN, “PAY FOR”.

CAC MEMBER TO CONTEMPLATE THIS SECTION FOR THEME, PLACEMENT.

Goal 4b (alternate option) : Ensure existing and future residents have a strong education foundation to achieve success in the local, regional and global workplace.

A. Policy 1: ~~Support Northern Arizona University’s expansion and improvements of facilities~~

A.—NOTES: SUGGESTED EDITS: Policy 1: Support higher learning opportunities

B. Policy 2: Support public, private and charter school endeavors to educate our children through cooperative planning ensuring safe access to education facilities that are conveniently located throughout the region

C. Policy 3: Invest in continued adult education opportunities and facilities to increase workforce skills

D. Policy 4 : Public libraries shall continue to maintain free and equitable access to information needed for full participation in the community, enrichment of one’s life and life-long learning.

E. NOTES: SUGGESTED EDITS: INCLUDE A POLICY ADDRESSING SHARED FACILITIES (E.G. RECREATION FIELDS, FACILITIES, ETC. DON’T NEED TO CREATE REDUNDANCY IN FACILITIES AND OPERATIONS.

3. Schedule

4. Upcoming Meetings

- a. April 26, 2012
 - i. Review Packet 2
 1. Text
 2. Goals and policies

5. ADJOURN